Wendy Weaver 759 S. 410 E. Salem, Utah 84653

## Dear Wendy:

This is a follow-up memo to confirm our conversation on this date, wherein I informed you that I will not be assigning you to coach volleyball this year.

After a great deal of thought, I have determined that it will be in the best interest of the students, the school and the district if I assign someone else to that task.

I appreciate the time that you have put into coaching in the past. I wish you the best as you make the transition to other pursuits.

Sincerely,

Bob Wadley
Principal

