

Hyphenation Conventions Handout

Name:		Class:		Date:	
--------------	--	---------------	--	--------------	--

Common and Proper Uses of Hyphens:

- Use a hyphen to join two words (particularly adjectives) into a single thought.
 - My father was a long-distance runner and an early athletic shoe aficionado who later became CFO of an athletic shoe manufacturer, where he helped develop some of the first high-tech running shoes.
- Use a hyphen when writing out a compound number.
 - There are sixty-six different types of running shoes that I enjoy.
- Use a hyphen with certain prefixes such as: self-, all-, anti-, and mid-.
 - self-sustaining
 - self-motivation
 - mid-summer

Further reference: The Purdue University Online Writing Lab (OWL): <http://owl.english.purdue.edu> (search terms: *hyphen*, *hyphenation convention*).